



## **OFFICE OF THE NOTIFIED AREA COUNCIL, REMUNA, BALASORE**

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Letter No 31 / Dated 05-01-26

### **EXPRESSION OF INTEREST**

Executive officer , on behalf of Remuna NAC invites Expression of interest from the Registered Architects/Firms having valid PAN Card and GST Registration certificates for **"Preparation of DPR consisting of plan, elevation, section, detail estimate, structural design, layout drawing, soil testing report relating to different developmental work of Remuna NAC as and when required till 31.12.2026"**. The EOI must be accompanied with Bank Draft amount of Rs. 5000/- (Rupees Five Thousand) only drawn in favour of the Executive Officer, Remuna NAC., towards the cost of Tender paper(Non-refundable) and EMD Rs. 20000.00 (Rupees Twenty thousand) only in favour of the Executive Officer, Remuna NAC payable at any Nationalized Bank. The date of receipt of E.O.I is from Dt.06.01.2026 to 17.01.2026 up to 5 .00 PM and to be submitted to the Executive Officer Remuna NAC with Regd. /Speed Post / Courier service to Remuna NAC , Ganeswarpur ,Remuna -756019 duly super scribing the subject matter on the envelop i.e. EOI for **"Preparation of DPR consisting of plan, elevation, section, detail estimate, structural design, layout drawing, soil testing report relating to different developmental work of Remuna NAC .** The same will be opened on Dt.19.01.2026 at 3.00 P.M. in presence of the Architects/Firms or their authorized representatives. E.O.I received after due date and time shall not be entertained. They are required to quote their rate on percentage basis of the project cost. The interested firm should enclose copy of experience of doing similar nature of work, copy of valid GST Registration, copy of PAN card ,valid firm Registration certificate and quoted price rate in percentage ( %) format in Annexure- A . **The details can be downloaded from official website of Remuna NAC , [www.remunanac.in](http://www.remunanac.in)**

*The authority have every rights to reject the E.O.I. without assigning any reason thereof.*

Executive Officer,  
Remuna NAC

Memo No. 32 / Dt. 05-01-26

Copy to the Office Notice Board, Remuna NAC for wide publication.

Executive Officer,  
Remuna NAC

Memo No. 33 Date 05-01-26

Copy submitted to the Collector & Dist. Magistrate ,Balasore /PD DUDA , Balasore /Tahasildar Remuna /Block Development Officer, Remuna for kind information and with a request to display the tender notice in their respective Notice Boards for wide publication.

  
Executive Officer  
Remuna NAC  
810  
05/01/26

Memo No. 34 Date 05-01-26

Copy to the all Tender committee members for information and request to present on schedule opening date & time .

  
Executive Officer  
Remuna NAC  
810  
05/01/26

## **INSTRUCTIONS TO BIDDERS**

### **1.0. Availability of Bid Document and Bid Submission**

The Bid Documents can be obtained from the website of the Remuna NAC with effect from Dt.-06.01.2026 from 3.00 PM to 17.01.2026 upto 5.00 PM

The entire bid submission should necessarily be, as per the following:

- Technical Bid (Envelope-I) should enclose copy of experience of doing similar nature of work, copy of GST Registration, copy of PAN card , firm Registration certificate , EMD Rs. 20,000(Rupees Twenty Thousand) only & Tender Fee Rs. 5000 (Rupees five thousand ) only .
- Financial Bid (Envelope-II) shall contain the quoted price rate in percentage (%) format in Annexure- A).
- Envelope-III containing both technical bid and financial bid is to be submitted offline mode through Registered Post/Speed Post on or before the specified due date duly super scribing the subject matter on the envelop i.e. EOI for **Preparation of DPR consisting of plan, elevation, section, detail estimate, structural design, layout drawing, soil testing report relating to different developmental work of Remuna NAC**

### **1.1 Terms & Condition**

1. The 70% payment of the agreement value will be paid to the successful bidder after obtaining the Technical Sanction of the concern DPR from competent authority .
2. 20 % will bill released after layout of the concern project.
3. 10 % will be paid after completion of the Project.
4. ULB will paid vetting charges extra to IIT/ Govt. Engineering College/ Other Competent Organization as and when required .
5. The successful bidder is required to submit the DPR in all respect within 20 (Twenty) days from the date of receipt of order.
6. Additional 10(Ten) days will be allowed for soil testing and another work.

A handwritten signature in blue ink, appearing to read 'D', is located at the bottom left of the page.

**ANNEXURE - A****Financial Bid**

| Sl. No. | Description  | Quoted rate in percentage ( % in figures) of project cost | Quoted rate in percentage ( % in words ) of project cost |
|---------|--|---|--|
| 1       | DPR Preparation for Developmental works under Remuna NAC |   |  |
|         |  |   |  |

**Note:**

- A) Quoted price shall be inclusive of all levies and taxes if any and GST will be paid separately as applicable.
- B) Payment will be made according to the negotiated rate .

*Date:*

*Place:*

**Signature of Bidder  
Name and Stamp**

